

## Resume

1. **Family name** Yaogo
2. **First name** Sophie
3. **Date of birth** 4/13/83
4. **Nationality** Burkina Faso
5. **Civil status**
6. **Education**

<i>Years</i>	<i>Institution</i>	<i>Degree(s) or Diploma(s) obtained</i>
2010 - 2013	National Taiwan University (College of Bio-resources and Agriculture)	Master of Sciences in Agricultural Economics
2008 -2010	Thomas Sankara University	Master's degree in Economics and Management of Social and Solidarity Economy Businesses

### 7. Language skills

<i>Language</i>	<i>Reading</i>	<i>Speaking</i>	<i>Writing</i>
Moré	1	1	1
French	1	1	1
English	2	2	2

### 8. Member of a professional organization

9. **Current position** Country representative in Burkina Faso

10. **Years of experience** 11 years

### 11. Key qualifications

Project design, management, planning, monitoring and evaluation

Entrepreneurship advice

Support for women's groups in the conduct and management of individual and collective activities

Support for the development of agricultural sectors and value chains, and rural entrepreneurship

### 12. Professional experience

<i>Dates</i>	<i>Location</i>	<i>Company</i>	<i>Position</i>	<i>Description</i>
--------------	-----------------	----------------	-----------------	--------------------

From June 2023 to date	Burkina Faso	Nitidæ	Country Representative	<p><b>Mission management</b></p> <ul style="list-style-type: none"> <li>• Assume overall responsibility for the management and coordination of the NGO's mission in the area of intervention</li> <li>• Supervise and supervise the mission team (establish work plan, monitoring and evaluation of staff)</li> <li>• Organize and lead regular monitoring meetings and capitalize on them</li> <li>• Contribute to the development of the country strategy with headquarters</li> <li>• Ensure the strategic and operational planning of the mission in accordance with the objectives of NITIDÆ</li> </ul> <p><b>Program management</b></p> <ul style="list-style-type: none"> <li>• Develop, implement and evaluate development programs in accordance with the NGO's policies and procedures</li> <li>• Ensure that projects are completed on time and on budget, ensuring the quality of interventions</li> <li>• Produce and share a continuous analysis of the socio-political and humanitarian context with the aim of adapting programs and their developments</li> <li>• Participates in and supervises the development of new calls for grant/service projects, in response to (inter)national calls for tender relating to Nitidæ's areas of intervention</li> <li>• Contributes to and supervises the development of narrative reports to be submitted to various donors</li> <li>• Ensures compliance with programmatic objectives (financing contract) and ensures compliance with contractual obligations</li> </ul> <p><b>Representation and partnerships</b></p> <ul style="list-style-type: none"> <li>• Represent Nitidæ to institutional partners, local authorities, civil society organizations</li> <li>• Establish and maintain strong partnerships with key development actors, thus promoting cooperation and collaboration</li> </ul> <p><b>Security management</b></p> <ul style="list-style-type: none"> <li>• Define and adapt security standards based on ongoing analysis of the context and dynamics of the conflict</li> <li>• Monitor security situations and take preventive measures if necessary</li> <li>• Ensure that security standards are applied by all members of the mission</li> </ul> <p><b>Resource management (human, financial, material)</b></p> <ul style="list-style-type: none"> <li>• Supervise the management and development of the representation's human resources and create a shared vision, between all staff, in line with the association's values</li> <li>• Ensure the reliability of the accounting and financial organization, and its consistency with the justification constraints of Nitidæ, local legal requirements and donors</li> <li>• Supervise project managers, PR assistant, Administrative and financial manager</li> <li>• In collaboration with headquarters, develop and implement the social and salary policy according to the framework established by Nitidæ and the legislation in force (to be validated by labor inspection)</li> <li>• Review the internal regulations and establish procedures guaranteeing good working and safety conditions in compliance with the instructions given by headquarters, and ensure their compliance at all levels</li> <li>• Responsible for developing budgets and making necessary adjustments; ensures the quality of budget monitoring, security and transparency in the use of funds</li> <li>• Validate any expense incurred as part of its program</li> <li>• Actively participate in reading the dashboards necessary for financial management and budgetary monitoring of the program, analyze gaps, anticipate developments</li> </ul>
------------------------	--------------	--------	------------------------	--

Oct 2020 to May 2023	Burkina Faso	Nitidæ (WAKANDA Project)	Field Coordinator	<p><b>Planning</b></p> <ul style="list-style-type: none"> <li>• Development of quarterly project work plans, in accordance with the activities planned in the official project documents (project narrative, logical framework, budget, annual work plan)</li> <li>• Evaluation of the resources necessary for the implementation of the activities planned in the official project documents</li> </ul> <p><b>Management</b></p> <ul style="list-style-type: none"> <li>• Coordination of the implementation of project activities and the production of expected results, according to quality and time standards and in compliance with official project documents</li> <li>• Identification of any need for change to be communicated to the Project Manager through recommendations in order to ensure effective management of this change</li> <li>• Coordination of all field activities of the project in perfect collaboration with the members of the consortium in order to ensure the overall coherence of the implementation of the project</li> <li>• Supervision of the project's training advisors in the context of the implementation of their daily activities</li> <li>• Support in the development of the terms of reference for the various field activities of the project</li> </ul> <p><b>Monitoring and technical support</b></p> <ul style="list-style-type: none"> <li>• Support to the Monitoring-Evaluation Officer for data collection and drafting of monitoring reports, according to the mechanisms and frequency established in the project document</li> <li>• Participation in Project coordination meetings</li> <li>• Support for the development of income-generating activities for women (market gardening, beekeeping, poultry farming, processing and marketing of NTFPs)</li> <li>• Support for the establishment of village savings and credit associations (tontines) for the benefit of women</li> </ul> <p><b>Coordination and networking</b></p> <ul style="list-style-type: none"> <li>• Development of an active network of actors in the project intervention area in order to ensure interaction between them and the project field staff</li> <li>• Identification and solicitation, to ensure quality implementation, of any technical support deemed necessary or having added value in the implementation of the project</li> </ul>
September 2017 – August 2020	Burkina Faso	Nitidæ (SESAME project)	Agricultural Trainer Advisor	<p><b>Awareness raising and training of sesame producers:</b> the project relied largely on endogenous training producers called PEAs (Promoters of Agricultural Entrepreneurship). These PEAs are supervised in particular on:</p> <ul style="list-style-type: none"> <li>• Good sesame cultivation practices</li> <li>• Good harvest, post-harvest and storage practices</li> <li>• Optimization of marketing via a market information system.</li> </ul> <p><b>Awareness raising and training for exporters, traders, collectors, transporters:</b></p> <p>Rely on a study, carried out by NITIDAE, on international sesame standards and norms to organize awareness and training sessions for these stakeholders in order to make them appropriate the international quality standards and requirements for sesame ( carry out training modules, inter-professional conferences and provide support for stakeholders).</p> <p><b>Design and distribution of adapted messages:</b></p> <p>Provide monitoring and analysis of situations, activities or difficulties, nourished by a good knowledge of the concrete realities on the ground and the actors: monitoring of production, political games in the sector, demand and markets, constraints of industrial, etc.</p> <p>Preparation of training and communication materials: educational booklet, posters, leaflets, radio message, SMS push...identification of distribution channels adapted to the areas of intervention and support for dissemination.</p>
Janv 2019 – May 2020	Burkina Faso	Nitidæ (VAFAS project)	Project Manager	<ul style="list-style-type: none"> <li>• Project design, participation in the basic study</li> <li>• Management, planning, monitoring of the implementation of activities: Training and support for young people and women in entrepreneurship</li> </ul>
August 2014 – February 2017	Burkina Faso	Food and Nutritional Security Program in Burkina Faso (PSAN-BF)	Monitoring-evaluation assistant for the technical assistance team	<p>Monitoring the implementation of the program and technical support for the three components:</p> <ul style="list-style-type: none"> <li>• Component 1: Improvement in food and monetary availability and accessibility</li> <li>• Component 2: Promotion of local nutritional inputs and nutritional education for the benefit of poor households affected by food insecurity and malnutrition</li> <li>• Component 3: food security governance)</li> </ul>
Feb – March 2011	Burkina Faso	United Nations Industrial Development Organization (UNIDO)	Associated with the supervision of investigations	Assistance to the survey supervisor, coordination of surveys, data entry on behalf of UNIDO

15. **Computer sciences skills**

Word, Excel, SPSS, Stata, R, Access, MS Project

**Other relevant information**

- Master's thesis on the theme: strategy for promoting local products by Social and Solidarity Economy Enterprises in Burkina Faso (year: 2010)
- Master thesis on the theme: Analysis of the demand for import of sesame seeds by Asian countries: cases of Japan, South Korea and Taiwan (year: 2013)